

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Tuesday, June 12, 2012.

Roll Call - all members reported present except Koffarnus & Breckheimer. Others present were Bill Koehler, Ed Byrne, Tom Karman from Schenck and Charlie Fochs.

Pledge of Allegiance - The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions to be acted upon at the next board meeting - none.

Announcements - DuPrey reported that there were two donations received from the Sharon Janke Charitable Fund through the Community Foundation of Calumet County. One was for the first responders for \$1,500 and these funds will be placed into a reserve account for future defibrillator purchases. The other one was for \$1,000 to the fire department and these funds will be placed into the turnout gear reserve fund for their future turnout gear purchases. Stenklyft brought up that he saw information regarding the community band again this year. DuPrey stated that it will be happening again. He will provide all board members with information so they can attend.

Minutes - Action - to approve the board meeting minutes from the last board meeting and the annual Board of Review as presented - motion: Boesch; second: Plate; carried.

Treasurer's Report for the Village of Hilbert - balances - \$133,865.56 General fund; \$76,535.00 Sewer fund; \$93,142.15 Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; (\$819.99) TID #1 fund; \$839,193.05 T-Plus fund; \$14,962.46 First Responder fund; (\$241,138.17) TID #2, \$179.44 CDA. Action - to approve the treasurer's report as presented - motion: Starfeld; second: Sippel; carried. The fire department treasurer's report was presented to the board. Action - to approve the treasurer's report as presented - motion: Sippel; second: Starfeld; carried. There was no First Responder Treasurer's Report presented to the board.

Claims - examined and discussed. There was a question regarding Frank's Radio Service. One of the pager repair bills should have been warranty work. This will be clarified. Action - to pay all claims except Frank's Radio Service for the pager repair until it is clarified - motion: Sippel; second: Boesch; carried.

Correspondence - The MEG newsletter was presented to the board for their information. There were no letters received from Time Warner Cable. The Focus newsletters were presented to the board for their information. A letter from BCCRWE regarding a federal lawsuit against the Town of Morrison for their sign ordinance was presented to the board. The full complaint is available if anyone is interested in reading it.

Reports - The listing of delinquent accounts was presented to the board for their information. The report of labor hours was presented to the board for their information. The monthly report on building permits was presented to the board for their information. There was some question as to Paul Giese and his continued remodeling. This will be followed up. There was also a question raised if the property at 7th & Chestnut took out a permit for a driveway. This was taken care of. The report of the Annual Board of Review was presented to the board for their information. The annual report from East Central Wisconsin Regional Planning Commission was presented to the board for their information.

President's Report - Stenklyft reported that there are two individuals interested in the property north of Birch St. The Purchase & Claims Committee will look into it to come up with a price.

Unfinished Business:

2012 Projects - nothing new.

2011 Projects - Charlie reported that bids will be opened on June 20th at 3 p.m.

Recycling/Rubbish - The monthly report was presented to the board for their information. The report of the spring clean cost comparisons was presented to the board for their information.

Police Protection for the village - The monthly report was presented to the board for their information.

Fire Department - Bill Koehler reported on the Sargento project. He stated that they do not want to put a fire road on the north side of the building. He stated that he has a meeting set up for June 18th with the state and Sargento. Sargento is seeking a variance on this requirement. Bill reported that he would want something in writing from Sargento that they are aware of the consequences for not having a fire road on the north in the event they would have a fire in that location and the department cannot access it. He also reported on the fire chief's meeting and stated that there are MABAS issues because of problems with radios going to narrow banding. He stated that our radios were supposed to be switched to narrow band in May but it did not happen. There was also some discussion about a training tower in Calumet County. Stenklyft reported that someone had stopped in where he works to get an estimate for this. Koehler stated that he wasn't aware of anything as of yet but will check it out.

TID District #1 - Well # 4 Project - Action - to approve payment request #6 to Water Well Solutions for \$13,775 - motion: Boesch; second: Plate; carried. Charlie reported that the well pump tested at 179 gallons per minute. Right now they are still waiting on the bacteria samples because the original ones came back bad but subsequent testing has shown the first sample to be safe. We are currently waiting on the results of the second sample.

Property Maintenance Ordinance - Letters were received regarding two properties from the village president. These were referred to the Improvements & Building Permits committee for review and action.

TID District #2 - nothing new.

Issues with snow removal - nothing new.

2011 Audit Report - Tom Karman from Schenck appeared before the board to review the 2011 audit report. He stated that we received a clean opinion on the financial statements. He informed the board that we have a very strong fund balance and one of the better ones compared to other municipalities our size. He stated that the TIF Districts and utilities are in fine shape and all show a positive cash flow. He also reviewed the internal controls for the village. With the size of the community and staff, we cannot get segregation of duties. Mr. Karman stated that they must report it as a deficiency but that he wasn't concerned about it. The board was satisfied with the explanation.

Police & License Committee - Action - to approve the committee meeting minutes as presented - motion: Sippel; second: Boesch; carried. DuPrey explained how it would work with the one that we received notice that is behind with a vendor. DuPrey stated that the board can grant the license but that it is not issued until such time that this issue is resolved. The recommendation from the committee was to grant the licenses to the applicants listing on the presented listing and to amend the application for Officials Den to remove the ballfield as an allowed place to store and sell alcohol. Action - to approve this recommendation - motion: Boesch; second: Plate; carried.

Ballfield Light Project - Charlie reported that they are coming in to do the borings tomorrow.

New Business:

Application for operator licenses - none received.

Application for Class B liquor & beer license - La Union, LLC submitted an application. DuPrey stated that this is for the reserve license available and that they have paid the \$10,000 required fee with a cashier's check. He stated that the license would need to be conditionally approved based upon satisfying the publication and 15 day waiting period. Action - to conditionally approve the Class B liquor & beer license for La Union, LLC conditionally based upon satisfying the required publication and 15 day waiting period - motion: Boesch; second: Starfeld; carried.

Application for Temporary Class B License - St. Mary's Parish - Action - to grant the Temporary Class B License to St. Mary's Parish for the annual Cheese Derby - motion: Plate; second: Boesch; carried.

Application for Temporary Class B License - Hilbert Fire Dept. - Action - to grant the Temporary Class B License to Hilbert Fire Dept. for their annual 4th of July picnic - motion: Boesch; second: Starfeld; carried.

Classes/Seminars/Schooling for employees - Stenklyft provided a written report on the IAAI conference attended in Stevens Point.

Employee Review/Grievance Committee - Action - to approve the committee meeting minutes as presented - motion: Boesch; second: Plate; carried. The recommendation from the committee was to grant Brandon Strelow a \$.50/hr raise effective 6/4/12. Action - to approve this recommendation - motion: Plate; second: Sippel; carried. There was also a request from Brandon Strelow for time off without pay for his wedding. It would be Friday and Monday. Action - to approve this - motion: Boesch; second: Starfeld; carried.

Water & Sewer Committee - Action - to approve the committee meeting minutes as presented - motion: Boesch; second: Starfeld; carried. The first recommendation was to deny the request of Raymond Gelling to hook up into the interceptor sewer. Boesch stated that he wanted further clarification as to why not. He questioned why the gentleman couldn't be accommodated. Charlie Fochs stated that he did not see an issue with it. He stated that it is the neighborly thing to do. Stenklyft felt that they should be residents of the village. He also questioned the legality of hooking a lateral into a manhole. Charlie stated that this is done all the time. Stenklyft asked if it could be in writing from the DNR. Currently, there is one property owner that is hooked into the system. Charlie questioned what will happen to him when the interceptor gets moved. Starfeld questioned why we are against it. Stenklyft questioned when does it stop. Starfeld felt that we should take anyone that is interested. Boesch felt that it was common sense to take it. Sippel felt it was a no brainer to allow the hook up. Action - to deny the committee's recommendation to deny the request of Raymond Gelling to hook into the interceptor sewer main - motion: Boesch; second: Starfeld; carried by majority vote. It will now go back to committee. The second recommendation from the committee was to grant authority to the water and sewer committee to get a list of preferred contractors for the Well #4 building project and that we proceed with bids for the project. It was discovered since the committee meeting that we are not allowed to do this as we first thought. Because of this we will not be able to approve the recommendation. Action - to deny this recommendation - motion: Boesch; second: Plate; carried. This will also go back to committee for reconsideration. The last recommendation was to grant Charlie the authority to purchase five sealing manhole covers that would be used in the 8th St. area where flooding has occurred previously. Cost of this is \$1,800. Action - to

approve this recommendation - motion: Boesch; second: Plate; carried.

Street Committee - Action - to approve the committee meeting minutes as presented - motion: Sippel; second: Boesch; carried. There were no recommendations from the committee. The board did review the price quote received to do a storm water study for both the southwest and east sides of the village in the townships. We are looking at doing a cooperative agreement with the village and the Towns of Rantoul and Woodville to see what can be done to alleviate some of the flooding in recent years. The price from Robert E. Lee is \$6,600. The board felt that this needs to proceed. They referred this back to the street committee to meet and see if they can get a cooperative agreement to help offset some of the costs of this study. The committee is also to invite the property owners to get them involved with this.

Request to have outdoor band concert and pig roast - A request was received from Scott's Bar & Grill to hold an outdoor band concert and pig roast on 7/3/12. They also requested to block off Chestnut St. from 8th - 9th. Action - to grant authority for this but he must notify the neighboring property owners prior to the event - motion: Starfeld; second: Sippel; carried.

Annual CMAR Report - The summary of the CMAR Report and resolution were presented to the board. Charlie explained the "D" grade in phosphorus. This was due to issues with the chemical feed pumps that are being addressed. Action - to approve Resolution 2012-01 approving the annual CMAR Report and to submit the report - motion: Boesch; second: Plate; Roll Call Vote - yes: Sippel, Starfeld, Boesch, Plate, Stenklyft; carried.

Park & Recreation Committee - Stenklyft reported to the board that with Officials Den Bowl & Spirits request to use the ballfield, he felt that they should come before the committee and board with this request. Even though the Athletic Club runs the baseball and softball programs, the village does own the property and should have final say in the matter. The board agreed. Sippel will contact Karl Propson from the Athletic Club and Officials Den to set up a meeting.

Code of Zoning - Information was presented to the board that with some recent law changes, there are portions of our current zoning code that are not in compliance with state law. Because of this, changes have to be made to zoning code to bring it into compliance with state statutes. This will be sent to the Plan Commission for them to come up with a recommendation on changes that need to be made.

Adjournment - Action - to adjourn - motion: Plate; second: Starfeld; carried. The meeting was adjourned at 8:34 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk